

Champlain Heights Community Association
 BOARD OF DIRECTORS Draft Meeting agenda and minutes

April 22 2026, 7 pm

[Meeting folder](#)

Attending: Silvia, Rob (chair), Damian, Nancy (minutes), Juliana, Maria, Carla

Regrets: Lorraine, Jed, Connor,

Guests: Stacy, Shannon, Joan, Tom (8:10-8:20 pm)

| | Item and notes | | | | | | | |
|---|--|--|--|--------|---|--|---|------------------------------------|
| 1 | Call to order 7:10 pm | | | | | | | |
| 2 | Approval of agenda M/C | | | | | | | |
| 3 | Approval of March minutes M/C | | | | | | | |
| 4 | Park board- Shannon <ul style="list-style-type: none"> • Report on file | | | | | | | |
| 5 | Executive <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;"></th> <th style="width: 30%;">Action</th> </tr> </thead> <tbody> <tr> <td> President's report <ul style="list-style-type: none"> • YMCA • Container • Social indicators workshop • Childcare grant application </td> <td></td> </tr> <tr> <td> Motion to approve nomination form <ul style="list-style-type: none"> • Edits made in draft </td> <td> M/C ACTION Members fill in form </td> </tr> </tbody> </table> | | | Action | President's report <ul style="list-style-type: none"> • YMCA • Container • Social indicators workshop • Childcare grant application | | Motion to approve nomination form <ul style="list-style-type: none"> • Edits made in draft | M/C ACTION Members fill in form |
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| Motion to approve strategic work plan | M/C |
| <p>Motion to adopt framework for evaluating potential new programs and capital investments</p> <ul style="list-style-type: none"> • Discussion of possible weighting, minimums | M/C |
| <p>Motion to approve draft Diversity, Equity and Inclusion (DEI) policy</p> <ul style="list-style-type: none"> • Discussion of data collection | <p>M/C</p> <p>Action: Find out more info about neighbourhood and CHCA demographics</p> |
| <p>Motion to approve draft capital expense ranking</p> <ul style="list-style-type: none"> • Discussion of kitchen • Hood and serving window additions • Rearranging | M/C |
| Motion to allocate \$29000 from JOA fund to gym floor | M/C |
| Motion to approve draft Communications and Representation policy | <p>M/C</p> <p>Action: Draft code that outlines united front</p> |
| <p>Motion to approve survey subscription</p> <ul style="list-style-type: none"> • Trial run | M/C |
| <p>ECPC</p> <ul style="list-style-type: none"> • In camera 9:11-9:35 pm | |

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| 6 | Finance No report | | | | |
| 7 | Childcare <table border="1" data-bbox="402 499 1393 789"> <tr> <td>Motion for \$1200 for staff pro D</td> <td>M/C</td> </tr> <tr> <td>Motion to approve costco business financed plan with 7 phones, including stewardship manager <ul style="list-style-type: none"> Credit check discussion </td> <td>M/C Action: ask Lorraine about credit check</td> </tr> </table> | Motion for \$1200 for staff pro D | M/C | Motion to approve costco business financed plan with 7 phones, including stewardship manager <ul style="list-style-type: none"> Credit check discussion | M/C Action: ask Lorraine about credit check |
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| 9 | Marketing TABLED | | | | |
| 10 | Programming TABLED | | | | |
| 11 | HR TABLED | | | | |
| 12 | Grants and fundraising TABLED | | | | |
| 13 | Review of which items are confidential and action items TABLED | | | | |

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| 14 | Motion to adjourn 10 pm Next meeting: May 27 2026 |
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