

Champlain Heights Community Association

BOARD OF DIRECTORS Meeting minutes

Nov 26 2025, 7 PM

[Meeting folder](#)

Attending: Carla, Silvia, Damian, Maria, Jed, Tanya

Regrets: Juliana, Connor

Guests: Joan, Grant

1. Call to Order 7:12 pm
2. Approval of agenda M/C
3. Approval of the [Oct 2025 minutes](#) M/C
4. Youth council update
 - 4.1. Clothing drive up to Dec 13
 - 4.2. Female youth worker
 - 4.3. Youth room: more seating, screen, pool table is good
5. Correspondence
6. Committee reports (3 min each) and business arising from past minutes
 - 6.1. Executive
 - 6.1.1. Report on file
 - 6.1.2. Strategic planning plan
 - 6.1.2.1. Max Logan
 - 6.1.2.1.1. Survey will be distributed
 - 6.1.2.2. Dec 17: JOA
 - 6.1.2.3. Jan meeting: governance
 - 6.1.3. [Monthly draft schedule for](#) additions by mid-December for printing
 - 6.1.4. Safe removal done by Silvia and Joan and \$450 and moving!
7. Finance
 - 7.1. Report on file
 - 7.2. Child care revenue differences to be watched
8. Childcare
 - 8.1. Report on file
 - 8.2. Director position has been re-posted
 - 8.3. Tabled: Cell phones
 - 8.4. Motion that More Sports grant be used for programming gym time for out-of-school care M/C
 - 8.5. Motion that 2026-27 fees are raised 3%. M/C
9. ECPC
 - 9.1. Report on file
 - 9.1.1. Motion for executive committee to review and approve grant applications on an ongoing basis with ECPC M/C
10. Marketing
 - 10.1. Social media passwords
 - 10.2. Maria will give newsletter password

- 10.3. Neighbourhood bulletin boards updated
- 10.4. Planning for advertising
- 11. Programming
 - 11.1. Youth budgeting
 - 11.2. Guide final draft
 - 11.3. Dance studio rental
 - 11.4. Indemnity for programs
 - 11.5. Casual space charge planning
 - 11.6. Raising rental fees to cover higher staff wages
 - 11.7. Motion to hire female youth worker for remainder of the fiscal year for four hours the week M/C
- 12. HR
 - 12.1. Motion to approve draft Confidentiality Agreement for Board Members/Committee Members/Appointees M/C
 - 12.1.1. Motion to remove “confidential information” list Not Carried
 - 12.1.2. Motion to change “such as” to “which may include” in “confidential information” M/C 2 opposed including Maria
 - 12.1.3.
 - 12.2. Review Draft Confidentiality Agreements for Employees M/C
- 13. Storage
 - 13.1. Review from Rob
 - 13.2. Grant: OHS review
- 14. Confidentiality review and Actions
- 15. Park board
 - 15.1. Grant is taking early departure!
- 16. New business
- 17. Motion to adjourn 9:25 pm
- 18. Next meeting: December 17