

Champlain Heights Community Association

BOARD OF DIRECTORS Meeting minutes

Jan 28 2026, 6:30 pm

[Meeting folder](#)

Attending: Salvador, Damian (chair), Juliana, Maria, Silvia, Rob, Connor, Lorraine, Nancy (notes)

Guests: Joan, Kate Perkins (7-730), Tom Digby (645-655), Max (730-9)

Regrets: Carla, Tanya

1. Call to order 6:30 pm
2. Approval of agenda M/C
3. Approval of [Dec 2025 minutes](#) M/C
4. 6:45 pm Commissioner Digby
5. 6:30-7 Committee items
 - 5.1. Executive
 - 5.1.1. Report on file
 - 5.2. Finance
 - 5.2.1. Report on file
 - 5.3. Childcare
 - 5.3.1. Tabled: Cell phones- best business plan option
 - 5.4. ECPC
 - 5.4.1. Report on file
 - 5.4.2. Motion to restore the Stewardship Manager's hours to 20hr/week (when incoming grant income is in excess of 15hr/week) M/C
 - 5.4.3. Motion to approve ECPC to apply for grants to fund a temporary Stewardship Coordinator position M/C
 - 5.5. Marketing
 - 5.6. Programming
 - 5.6.1. Report on file
 - 5.7. HR
 - 5.8. Storage
6. New business
7. 7 pm Kate Perkins: Governance
 - 7.1. Slides on file
8. 7:30 pm Max: Strategic plan
 - 8.1. Slides on file
 - 8.2. 10/11 responded
 - 8.3. Survey reviewed
 - 8.4. Current state summary
 - 8.5. Edited mission statement, vision statement, values discussion
 - 8.6. Max will refine based on feedback for next meeting
9. APG hosting next week: Motion to fund ~\$300 to feed 30 M/C
10. Review of which items are confidential and action items

11. Motion to adjourn 9:06
12. Next meeting: Feb 25 2026