

Champlain Heights Community Association's

BOARD OF DIRECTORS – MINUTES – August 29th, 2023 – 7PM

Members In Attendance - Andrew Pereda (Chair), Scott Glasgow (Recorder), Damian Assadi, Silvia Hagen, Shannon Carnegie, Juliana De Souza, Grant Matsuda (Parks Board Rep). Regrets: Maria Rantanen, Andrei Studenov

1. Call to Order - Meeting began at 7:09 PM

2. Approval of the Agenda - Silvia Moved, Damian Seconded – CARRIED

3. Approval of Minutes – July 25th - Shannon Moved, Silvia Seconded - CARRIED

4. Treasurer report

4.1 Financial Report

4.2 Budget discussion, adjustments, final touches - Discussion regarding preschool budget needs further examination throughout the year. Preschool needs better reporting of expenses. - BUDGET PASSED, Juilana Moved, Silvia Seconded - CARRIED

5. Programming Committee Meeting report – Scott (5 minutes)

5.1 To resume September 19th - preparation for Winter and Spring ideas

5.2 Focus on program drivers this year and find ways to help or modify programs that are struggling - Scott to speak with David Leach regarding struggling classes / best programs

6. Marketing Report

6.1 AGM (20 day in advance) notification to members - AGM is set for November 7th

6.2 VSB newsletter (September)

7. Secretary Report (5 minutes)

7.1 Minutes posted and annual reports filed

8. Everett Crowley Park Committee report – Damian (5 minutes)

8.1 Updates, budgets and hiring

9. Playground Committee report – Scott (5 minutes)

9.1 Playground Update

9.2 Grand Opening Ideas, dates - Desired park opening celebration in late October. Maria offered to reach out to delegates.

10. Preschool Report – Andrew/Scott/Maria (20 minutes)

10.1 Time to tighten up expenses, Mimi pay structure, looking at revenue vs wages

10.2 Mimi's role and Out of School Care engagement/program

10.3 Creation of Childcare committee

11. Park Board Report – Grant Matsuda (5 minutes)

- PA3 position posting in September, 2.5 hours per week

- Stratos (temporary youth worker) leaves at the end of September

- Suzi (front desk attendant) leaves at the end of September

- In-service for CHCC staff set for Saturday Sept 23rd from 2:30-6:30 - MOTION TO PROVIDE \$300 FOR REFRESHMENTS, JULIANA MOVED, SHANNON SECONDED

12. Other Business (5 minutes)

- Bus Rental agreement

- Community Centre hours of operation

Adjournment 9:00 PM

Next meeting: Tuesday September 26th – 7 PM