

Champlain Heights Community Association
BOARD OF DIRECTORS Draft Meeting agenda and minutes
June 24 2026 7 pm

[Meeting documents](#)

Attending: Maria, Silvia, Nancy (minutes), Carla, Lorraine, Connor, Rob (chair)

Regrets: Juliana

Absent: Jed

Guests: Stacy, Shannon

	Item	Action
	Call to order	7:10 pm
	Motion to ask commissioner Digby to attend in person	M/C
	Approval of agenda	M/C
	Approval of May 2026 minutes	Tabled
Communications	Joan and Stacy stepped out 7:16-7:23 pm	
Park board	Report on file Summer fair debrief • More balloon people • Attracting more listeners to stage • Preteen/teen demo missing	
Executive	Item	Action
	Board Nomination form	Please fill out anonymously

	Motion to strike nomination committee for 4 vacancies (Lorraine, Tanya, Rob)	M/C Action: Rob will reach out Andrew Action: figure out who needs to stand again
	Planning for better attended, more social AGM	
	June 25 social - One drink ticket each - Order appetizers only	Action: Nancy will send reminder Action: Nancy will bring tickets Action: Silvia will pay with credit card
	Foyer tables	Done!
Finance	Report on file	
Childcare	Report on file	
	Item	Action
	Low afternoon preschool registration	Action: over summer decide about afternoon numbers
	Withdrawal policy requests for suggestions	- Align with sunsplash 2 weeks rather than 8 days
	Motion to purchase three air conditioners, two for lounge, one for childcare room for \$1600	M/C
ECPC	Report on file	
	Guests left	
	Item	Action

	June 10 2026 ECPC Minutes 3.1	Action: Carla will connect CHCA with WildResearch						
	Land use agreement	Action: via board						
	Advocacy	Action: plans agreed on with board						
	Meetings with Dana	Action: minutes shared with board						
HR	Report on file							
	Benefit package	Action: enroll employees for July 1						
Marketing								
Programming	● Draft guide circulated							
Grants and fundraising	● Rob now chair							
Next year ideas	<table><tr><th>Item</th><th>Action</th></tr><tr><td>Consent agenda ● One motion to receive pre-submitted report, minutes, agenda ● No verbal reports </td><td>Consider in November</td></tr><tr><td>Quarterly longer meetings for policy review, training, year in review...</td><td>Plan for year review in October, leading to president’s report</td></tr></table>		Item	Action	Consent agenda ● One motion to receive pre-submitted report, minutes, agenda ● No verbal reports	Consider in November	Quarterly longer meetings for policy review, training, year in review...	Plan for year review in October, leading to president’s report
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	Court 4 organization	Audit coming Shelving etc needed
	Consider hiring grant writer and marketer	Fall
	IT policy expert needed	
Review of which items are confidential and action items		
Motion to adjourn	9:32 pm	
Next meeting:	July 22 2025	